



ABHEDANANDA MAHAVIDYALAYA

Affiliated Under University of Burdwan
ESTD. 1965

NAAC accredited (Cycle 1, Grade B, CGPA = 2.34)

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NOTICE INVITING E-TENDER

NOTICE INVITING E-TENDER FOR SUPPLY OF BOOKS AT ABHEDANANDA MAHAVIDYALAYA

SAINTHIA, BIRBHUM, WEST BENGAL, PIN-731234

Ref. No. - 31C/150/2026

Date: 13.02.26

For and on behalf of **ABHEDANANDA MAHAVIDYALAYA**, online bids at discount rates available on printed price (INR ONLY) (percentage rate) are invited for the purchase of TEXT AND REFERENCE BOOKS of Indian and foreign publications for different departments under **Govt. grants vide memo no. 643-HED-17011(23)/1/2025-CS SEC**, for the library as per the BOQ and referred to in the Booklist sheet in compliance with G.O. No. 5400-F(Y) dt. 25/06/2012.

Name of Work: Supply of **BOOKS** to the Library of Abhedananda Mahavidyalaya.

Earnest Money Deposit (EMD): Earnest Money of Rs.10,000/- (Rupees Ten Thousand only) to be deposited by the prospective eligible bidders through online payment as per order no.- 3975 F(Y) dated 28.07.2016 and also to be documented through e-filing. Both Technical Bid and Financial Bid are to be submitted concurrently duly digitally signed in the website <https://wbtenders.gov.in>

Sl No	Name of Work	Estimated Value (Rs)	Initial Earnest Money (Rs.)	Period of Completion	Tender Fee	Defect liability period	Eligibility of Contractor
01	Supply of BOOKS to the Library of Abhedananda Mahavidyalaya	5,00,000.00	10,000.00		Rs. 750/-	1 (One Year)	Bona fide Resourceful Tenderers regarding credential please follow the instruction



[Signature]
Principal
Abhedananda Mahavidyalaya

13/2/26
Principal
Abhedananda Mahavidyalaya
Sainthia, Birbhum

For detailed information, tender documents, and submission guidelines, interested bidders may visit the official e-tender portal: www.wbtenders.gov.in.

Dates & Information:

Sl. No.	Activities	Date & Time
1	Date of uploading of N.I.T. Documents in the E-tender portal of NIC:	16 th February, 2026, 10 am
2	Documents download (online)	16 th February, 2026, 10 am
3	Bid Submission Start Date (Online)	16 th February, 2026, 10 am
4	Bid Submission Closing Date (Online)	28 th February, 2026, 5 pm
5	Bid Opening Date (Online) — Technical Bid	2 nd March, 2026, 11 am
6	Date of opening of Financial Bid	After decision of Purchase Committee

Principal
13/2/26

Principal
Abhedananda Mahavidyalaya
Sainthia, Birbhum



Instructions to Bidders:

1. General Instructions:

In the event of e-tendering, intending bidder may download the tender documents from the website: <http://wbtenders.gov.in> directly with the help of Digital Signature Certificate (DSC).

2. Submission of bids:

Both Technical bid and Financial Bid are to be submitted concurrently duly digitally signed by the authorized person (having Authorization from **Publisher/Book Supplier**) in the website <http://wbtenders.gov.in>. All papers must be submitted in English language.

3. Time Schedules for the e-tender:

The Time Schedule for obtaining the Bid Documents, the submission of bids and other documents etc. will be as per the list given above.

4. Eligibility for Quoting:

a) The bidder should be Book Publisher/ Book Supplier

b) The bidder should have had an Office in State of West Bengal.

c) Bidder should have satisfactorily completed similar supply work in India as mentioned below during the last **Three** years ending last day of the month March'26.

1. Two similar supply costing not less than Rs. 1.00 Lacs each or

2. One similar supply costing not less than Rs. 2.00 Lacs.

Photo copy of purchase order in support of any of the above **two criteria** must be submitted to comply **Credential Criterion**.

5. Submission of Tenders

5.1 Technical Bid

The Technical Bid should contain scanned copies and/or declarations in the following standardized formats in two covers (folders):

Technical File (Statutory Cover) containing:

I. Annexure —

a) Basic Information (Vide Annexure I) (*to be submitted in "Annexure" folder*)

b) Application for Tender - (Vide Annexure II) (*to be submitted in "Annexure" folder*)

c) EMD: Screen shot for payment of EMD Confirmation message.

d) Annexure III (Declaration)

II. My Document (Non-Statutory Cover) containing as follows:

Sl. No.	Category	Sub-Category	Sub-Category Description
1	Certificates	Certificates	PAN Card of the Bidder
			GST Registration Certificate.
2	Company Details	Company Details 1	Trade License

Financial Bid

The Financial Bid should contain the following document in one cover (folder):

Bill of Quantities (BOQ): The bidder should fill-up the designated cell as marked by the College in the BOQ sheet. Indian Publication Bengali version, English version and Foreign Publication-wise discount rate on the printed price of the book is to be quoted.

6. The bidders are not required to submit hard copies of Technical File (Statutory) or My documents (Non-Statutory). Submission of hard copy of Financial Bid is strictly prohibited and only be submitted through on line through NIC portal.

7. Evaluation of the tenders

During the tender evaluation process, the "Technical Bid" will be opened first. Those Bidders who have qualified in respect of the essential & other requirements in "Technical Bid" will be identified and their financial bid will be opened. The financial bid of those bidders **failing** to meet the technical & other requirements laid down in the tender will not be opened and be rejected. Final selection of the lowest bidder in respect of Financial Bid is subject to further verification. The Financial Bids of only those tenderers who have been considered as Technically Qualified will be opened. If found suitable in the context of above pre-qualification etc. the bidder quoting the **highest discount** will be considered as successful.

8. TERMS & CONDITIONS REGARDING PURCHASE POLICY OF TENDERING AUTHORITY:

8.1 Bid Information: The discount rate quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.

8.2 Evaluation of Quotation: The Purchaser will evaluate and compare the quotations determined to be substantially responsive stage wise. Firstly, Technical Bid will be evaluated based on and thereafter Price Bid for technically qualified bidders will be evaluated for selection of vender.

8.3 Award of Contract: The purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive both technically and commercially for both the Books. Purchase order for supply of books will be placed to the successful bidder/bidders and after receiving purchase order the bidder/bidders will have to produce Proforma Invoice of supply showing total amount after calculating discount. After Administrative approval on the basis of Proforma Invoice, Purchaser will intimate to the bidder/bidders for supply the books. Purchaser reserves the right to reject any or all the tender, wholly or partly, without assigning any reason thereof and shall not be bound to accept the lowest bid.

8.4 Time Schedule: The supply must be completed within 15 days from the date of receipt of the purchase order.

8.5 Validity of offer: A bidder should spell out in the tender that it shall remain valid for a minimum period of three months from the date of opening of the tender and during this period, the bidder shall not be entitled to revoke or cancel its offer.

8.6 Place of delivery: Abhedananda Mahavidyalaya, Sainthia, Birbhum, PIN- 731234.

8.7 Payment Schedule: Payment is to be made after delivery of the items.

8.8 Quantity Changeability: Quantity as stated in the tender document may subject to change at the time of issuing purchase order due to the fund crunch or for other valid reasons.

8.9 Requisite Documents to be submitted: Bidder must have adequate documents relating to **Clause 5 (II) of this tender.**

8.10 Disposal of Disputes: In case of any dispute, the College's decision will be treated as **the final and conclusive. All legal actions are subject to Birbhum jurisdiction only.**

8.11 Refund of EMD: EMD will be refunded after selection of bidder without any accrued interest for **all bidders. However,** college may forfeit the EMD in the event of the following circumstances:

Bidder withdraws the bid before expiry of its validity and non-supply of books.

8.12 Discretion of the College: College may take decision about non-purchase of the said Books even after selection of vendor due to its fund constraints.

8.13 College may seek documents from the bidder in addition to the scanned documents sent by them at the time of uploading technical bid for verification and evaluation of tender.

8.14 College reserves the right to relax any clause as stated here above for selection of Responsive vendor.

9. Opening of the financial bid as per schedule will **BE NOTIFIED LATER ON.**

Financial bid can be seen & accessed by the bidder through the NIC Portal on line after opening of financial bid on line. No objections raised by any Bidder in this respect will be entertained by the College. No informal tender will be entertained in the Bid further.

10. During the scrutiny, if it comes to the notice to tender inviting authority that the credential or any other paper found incorrect/ manufactured/ fabricated, that bidder would not be allowed to participate in the tender and that application will be rejected outright without any prejudice.

11. The Tender Selection Committee **reserves the right to cancel the N.I.T.** due to unavoidable Circumstances and no claim in this respect will be entertained.

Annexure I

Furnishing Basic Information

(To be Submitted at the Company's Official Letter Head)

1	Name of the bidder	
2	Address for communication	
3	Contact Number	
4	Trade License (Please enclose the copy Trade license)	
5	PAN Number (Please Enclose the Copy of PAN Card)	
6	GST Number (Please Include the Copy of GST Paper)	
7	Do You Have previous experience for supplying similar nature of items at any educational institutes of higher learning?	Yes/NO (Put a Tick Mark)
8	Status of the Bidder	

I hereby declare that the above information is true and correct to the best of my knowledge and belief. In case of any false/wrong/misleading information, I shall be bound to take the decision taken by the College.

Signature with Seal

Annexure II

Application for Tender

(To be furnished in the Company's Official Letter Head with full address and contact number, email id etc.)

To

The Principal

Abhedananda Mahavidyalaya

Sainthia, Birbhum-731234

Subject: NIT for different types of books from various department of Abhedananda Mahavidyalaya

Ref. Number.....Dated.....

Sir/ Madam,

Having examined the prequalification and other documents published in the NIT, I/We hereby submit all the necessary information and relevant documents for evaluation.

1. That the application is made by me/us on behalf of
On the capacity.....duly authorized to submit the offer.
2. We accept the terms and conditions as laid down in the tender document vide **clause 8** And declare that we shall abide by it throughout the Tender period, including the extensions, if any.
3. We have gone through the tender document thoroughly and quoted the tender items keeping in mind all sorts of information as furnished in the tender document including Corrigendum, Addendum as published from time to time.
4. We are offering discount rate for as per BOQ.

In the event of being selected, I will make the supply within the stipulated period excepting the condition which is beyond our control.

Date:

Signature of Applicant

Email id:

Address:

Contact Number:

ANNEXURE III

DECLARATION ON NIT

(To be typed in company letter head, scanned and uploaded)

I, the undersigned, do hereby declare that in respect of **Tender Ref. No.** _____,

On behalf of my organization, I will comply with all the formalities that are required to be complied as per NIT and I will observe all clauses of the NIT (including Terms & Conditions).

In case of any non-observance of any clause(s) of NIT, my organization will be bound to follow the decisions taken by **Abhedananda Mahavidyalaya** for taking decision related with the tender for which the said NIT was uploaded.

In case of unsuccessful/rejection of bid submitted by me/my organization, the College may refund my EMD without interest at the following details subject to the fulfilment of terms and conditions as per NIT on my part:

Details	
Name of the Account Holder*	
Bank Account Number*	
Name of the Bank*	
Name of Bank Branch*	
IFSC Code*	
Contact Number of Bank Branch	
EMD Amount Deposited (Rs.)*	
UTR Number for RTGS/NEFT*	

Furnishing of information against the above is mandatory; otherwise, refund can't be made electronically. For any mistake in furnishing above information or for non-furnishing of the above information,

Abhedananda Mahavidyalaya will not be held responsible for non-refund/non-credit of refund amount to my/our bank account.

Date: _____

Full Signature of the Bidder

(Designation with Seal)

