

Abhedananda Mahavidyalaya

Estd.-1965

Founder : Srimat Satyananda Dev

Affiliated to B. U. in B. A. / B. Sc. / B. Com. Hons. & General Subjects
and B. B. A. (Hons.) Course.

SAINTHIA, BIRBHUM (W. B.)

Ref. No.

Date 12.03.19

Main points discussed in the T.C. Meetings held during the Session 2013-14 to 2017-2018

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- 08.10.2013 1) Formation of different advisory committee.
- 28.11.2013⁸ 1) Introduction of COSA and issue of revised blank format of COSA to the teachers.
2) Extension of Advisory committee.
- 06.12.2013 1) Submission of filled in COSA format to the office.
2) Collection of information of classes taken by the Part-time and contractual teachers.
3) Students' Hostel matter.
- 07.01.2014 1) Test Examination of Part-I, Part-II and Part-III for the year 2013-2014
- 11.02.2014 1) Selection of Supervisors of University Examination 2014
2) Invigilation in TET Examination of SSC.
3) Initiative for Post creation in the Dept of chemistry.
- 25.09.2014 1) Formation of different committees as per UGC guidelines like -a) Building, b) Planning Board and c) NAAC.
- 22.01.2015 1) Election of T.C.S and ATCS for the Session 2014-2015.
- 10.02.2015 1) Audit of TC Accounts
2) Farewell of Librarian
3) Recommendation of Honorarium for TIC and Librarian-in-charge
- 14.02.2015 1) On-line admission procedure of students as per direction of the DPI.
2) Sanction of some fund by the State Govt. for introduction of COSA, as discussed in the meeting of the DPI. Kolkata.

Shi bankot. Sarker
12.03.19
Teacher-in-Charge
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21.04.2015 1) Selection of Supervisor of part-I, part-II and part- III Examination 2015
2) Seminar of History Dept. and Some other Arts Dept. Selection of Treasurer of the Seminar.

05.05.2015 1) Rules regarding Minor Research project.

11.8.2015

- 1) Selection of Library – in- Charge.
- 2) Request to TIC to take initiative about formation of Governing Body of the College.
- 3) SSC- TET Examination invigilation duty.

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21.08.2015 1) Selection of TCS and ATCS for the Session 2015-2016.

28.08.2015 1) Commencement of Classes in different Years.
2) Reformation of Various Advisory Committee.
3) Collection of TC Subscription.

14.01.2016 1) Selection of Supervisors of University Examination 2016 and College Test Examinations.

22.01.2016 1) Review the preparation of the Self- Study Report for NAAC.

08.02.2016 1) Welcoming address to the newly appointed full-time Teachers.

01.03.2016 1) Submission of Income tax declaration by the Teachers.
2) Request to submit the Self- evaluation Report of all Departments in connection with NAAC.
3) Audit of college Accounts.
4) Preparation of NAAC assessment.

11.3.2016. 1) Submission of Supporting documents against Income- tax benefit Under different Sections of Income Tax.

Shibendra Sarker

Teacher-in-Charge
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- 26.04.2016. 1) Discussion about Summer Recess
2) Request to submit departmental evaluation report to the TIC within 02.05.2016.
- 28.5.2016 1) Preparation of merit list for admission of the Students for the session 2016-2017.
- 25.6.16 1) Reformation of Seminar and Project Monitoring Committee.
2) Submission of utilization certificate of all Seminar and Minor Projects.
3) Formation of organizing committee for the Seminar of the Dept of Economics.

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- 01.9.16. Election TCS and ATCS for the session 2016-2017
- 05.11.16. Financial assistance (donation) to the family member of a deceased non-teaching Staff of this college.
- 26.11.16. 1) Reformation of examination system for the Hons. students from the session 2017-18
2) Preparation of Academic Calendar for the Session 2017-18.
3) Regular functioning of Day Care Centre.
4) To organize Seminar a by the Dept of Pol.sc and SC/ST cell and by the Dept of Econ.
- 13.01.17 1) Condolence meeting of sad demise of Prof. Arnab Ray Chowdhury.
- 06.04.2017 1) Donation from TC Fund for the conference of non – teaching casual staff.
2) Donation from TC Fund for medical treatment of casual non-teaching staff Mr Amit Ray.
- 18.7.2017. 1) Welcoming address to the newly appointed nine full-time Teachers
2) Formation of new Advisory committees
3) Discussion about CBCS.
4) Discussion about preparation of class Routine for the Session 2017-18.
5) Selection of Auditor for the audit of TC fund for the year 2015-16 and 2016-17.

Shibendu K. Sanku
Teacher-in-Charge
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CENTRAL BOARD

- 08.8.2017 1) Selection of TCS and ATCS for the session 2017-18.
- 13.02.2018 1) Selection of Teacher in-charge of the college as the Principal has submitted his resignation from the post.
- 13.03.18 1) Farewell ceremony of the ex-Principal.
- 23.03.18 1) Discussion about the formation of different Advisory Committee.

Shibendra Senka

Teacher-in-Charge
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SANTHA, BIRPUR

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Ref. No.

Date 12.03.19

Finance Committee Meetings

Financial Year - 2018-2019

Date	Important Issues Discussed
22.02.2019	1) To read and confirm of the previous meeting. 2) To consider on the installation of CCTV camera in the college. 3) To discuss about the construction of boundary wall in the playground of the college and fencing in the other part of the college ground. 4) To consider on the installation of two water coolers in the college premises. 5) To discuss on the automation of office (offline software). 6) To discuss on the automation of the Library, Subscription of N-List-Inflibnet e-journal, renewal of existing journals and making of book shelves in the library. 7) To discuss on the renovation of Seminar Room. 8) To consider on the purchase of Chairs for office room, teacher's room and chamber of TIC. 9) Misc.
06.12.2018	Approve the Budget of the F.Y. 2018-2019.

Financial Year - 2017-2018

Date	Important Issues Discussed
11.08.2017	1) Allotment of fund for Puja Advance & Puja Bonus to the casual staff for this F.Y. -2017-2018 2) Discussion on UGC XII plan allotment. 3) Misc.
15.06.2017	1) Repairing work of Cantilever outside the department of Physics to prevent water Leakage. 2) Repairing work of two Urinals-one in the ground floor and another beside the Student Union room. 3) Repairing of doors & windows in boys hostel. 4) To purchase 10 (ten) chairs for teachers room. 5) To install a collapsible gate to protect the green generator. 6) Sanction audit and MCB / Ledger book preparation fees for the year of 2010-11 to 2014-15 and internal audit for 2015-16 to 2016-17. 7) Misc.
04.02.2017	1) Purchase of 10KV Green Generator, Scanner cum Printer, TV set etc. 2) Virtual Class room 3) Unspent UGC fund

Shibendu Sarker
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Date 12.03.19

Finance Committee Meetings

Financial Year - 2016-2017

Date	Important Issues Discussed
20.09.2016	<ol style="list-style-type: none">1) To Consider the present financial status of our college submitted by the Motoring Committee2) To consider of pay hike of NTS casual.3) To consider honorarium of TIC, Bursar, Hostel Super.4) To consider Puja Bonus (NTS casual)5) To consider Puja Advance of staff.6) To consider Advance against salary of staff7) Audit of the college accounts.8) Preparation of Financial & Account rules.9) Misc.

Shibendu Senka
Teacher-in-Charge
Abhedananda Mahavidyalaya
SAINTHIA, BIRBHUM
12.03.2019

Purchase committee Meetings

Financial Year - 2018-2019

Date	Agenda
04.02.2019	<ol style="list-style-type: none"> 1) To read and confirm of the previous meeting. 2) To consider on the installation of CCTV camera in the college. 3) To discuss about the construction of boundary wall in the playground of the college and fencing in the other part of the college ground. 4) To consider on the installation of two water coolers in the college premises. 5) To discuss on the automation of office (offline software). 6) To consider the matter on the automation of the Library, Subscription of N-List-inflibnet e-journal, renewal of existing journals and making of book shelves in the library. 7) To discuss on the renovation of Seminar Room. 8) To consider on the purchase of Chairs for office room, teacher's room and chamber of TIC. 9) To consider on filling of marble or granite stone in the laboratory of Chemistry. 10) Misc.
01.12.2018	Purchase of some goods/articles
17.11.2018	Purchase of some goods/articles
06.10.2018	<ol style="list-style-type: none"> 1) Digital I-card printing of Sem-I (Hons & Gen). 2) Purchase of books for Sem-I & III. 3) Ornamentation of seminar Hall (Wooden Dias & Curtain pf Window). 4) Internet facility of the college. 5) Chairs of Principal's room, office and Teacher's room. 6) Misc.

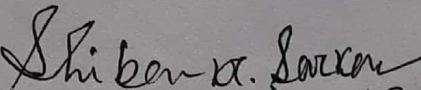
Financial Year - 2017-2018

Date	Agenda
11.08.2017	<ol style="list-style-type: none"> 1) Discussion on Purchase policy for expenditure under GDA-UGC XIIth plan. 2) Misc.

Financial Year - 2016-2017

Date	Agenda
22.03.2017	<ol style="list-style-type: none"> 1) Purchase of Green Generator (20KV). 2) Purcase of Digital Photo copy machine. 3) Purcase of Library Software. 4) Purcase of Audio-Visual equipments. 5) Digital Camera (DSLR). 6) Laboratory equipment already expended. 7) Books & Journal (Remidial). 8) Misc.
28.01.2017	<ol style="list-style-type: none"> 1) Discussion on purchasing of green Generator, A set of five CCTV cameras, One T.V set , Two Set of scanner cum printer etc. 2) Misc.

Purchase Committee meetings/E/8/19


Teacher-in-Charge 12.03.19
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